

FORM FOR ARCHIVE REQUEST

DATA OF

Owner Gallery / Auction House

First name*:

Surname*:

Business Name:

Address*:

City*:

Region:

Telephone/s*:

Email*:

Website:

How do you want to be mentioned in the catalogue?

City, Name & Surname City. Private Collection
 Private Collection Other

FACTS ABOUT THE WORK

Year of the work:

Colour of the work:

Technique:

Support (canvas, wax, paper, other...)

MEASUREMENTS IN CENTIMETRES

Full bleed (measurements of the work without the frame):
height, width, depth and diameter:

Height:

Depth:

Width:

Diameter:

SPECIFICATION OF PROVENANCE

(this information will not be published but without this
information the archive document will not be given):

Year of purchase:

Provenance/s:

EXISTING DOCUMENTS

Please indicate whether the work is accompanied by one or
more authentication certificates, who issued it/them
and when:

SIGNATURE and/or YEAR

If these are found on the work please indicate where they
are written (for example: on the back, on the stretcher, at
the top right). Please write them exactly as they are,
respecting the use of capital/small letters, italics or
block letters:

■ Not present

TITLE

If it is present on the work please indicate where it is written (for example: on the back, on the canvas, bottom centre).

Please write exactly as it appears, respecting the use of capital/small letters, italics or block letters.

■ Title not present

INSCRIPTIONS, DEDICATIONS OR OTHER WRITINGS

If found on the work please indicate where they are written (for example: on the front of the work, on the canvas, bottom centre).

Please write exactly as they appear, respecting the use of capital/small letters, italics or block letters.

■ Not present

LABELS OR RUBBER STAMPS

If present on the work please indicate where they are.

Please write the inscriptions present and/or as the rubber stamps appear (for example: linear, round, in ink, applied in 'a secco', etc.).

EXHIBITIONS

Please indicate all of the exhibitions in which the work took part, specifying: the year, the place, the exhibition

seat, the title, duration of the exhibition, curated by..., etc.

BIBLIOGRAPHY

Please supply all the bibliographical elements in the sense of volumes, magazines, newspapers and other periodical publications in which the work was mentioned and/or reproduced.

For the volumes the indications must contain: the first name and surname of the author or curator, the title, the publishing house, the place where publication took place, the date of publication, the number of pages and illustrations.

For periodical publications the indications must contain: the first name and surname of the author, what type of contribution (an article, a critical review, etc.), the name of the publication (magazine, daily newspaper, etc.), the number of the publication, the year of publication and the number of pages and illustrations.

STATE OF CONSERVATION

Please indicate any defects (for example, craquelé or tears).

RESTORATION WORKS

Please specify whether and when the work has undergone restoration interventions and by which laboratory.

NOTES

Attention: with the signing of the form the signee affirms that the photographs supplied for the archiving and possible publication are free from copyright restrictions.

PHOTOGRAPHS

Other			Photograph of the front		
file	Browse	No file selected		Browse	No
Other			Photograph of the back		
file	Browse	No file selected		Browse	No
Other			Photograph of details		
file	Browse	No file selected		Browse	No

SEND